



# PROSPECTUS

2021-22

# **KARMASHREE HITESWAR SAIKIA COLLEGE**

**STREAM : ARTS & COMMERCE**







### *Motto*

To strive, to seek, to find and not to yield

### *Mission and Vision*

To empower society with knowledge, skill and expertise.

### *We Strive*

- ♦ To encourage all the people of the society to work for the maximum development of their potential.
- ♦ To provide quality education to enhance human values amongst the students.
- ♦ To develop self determination amongst students to secure self employment.

## Welcome Message from the Principal



*"But a man is not made  
for defeat. A man can  
be destroyed but not defeated"*

*-Ernest Hemingway*



Greetings to all! I welcome you to our Karmashree Hiteswar Saikia College which has been constantly evolving as one of the important educational institutions in the state catering the academic needs and aspirations of the students from Assam and different parts of North-east India. The present 21<sup>st</sup> century world is facing its most difficult time with the ravages caused by the Covid-19 pandemic engulfing a vast majority of the entire human race on earth. While the pandemic has threatened the very survival of the humanity, its uncontrolled spread in almost all-over the world has put up grave challenges before all of us. As the pandemic has a global impact, it has become a responsibility of all the people around the world to join hands, irrespective of their nationality, religion, cast and creed. Humanity at large must stand united as one family at this hour of catastrophe.

The world will not be the same after this pandemic. Significant changes are bound to come in the areas concerning higher education system. Innovative approaches to the teaching-learning conditions needs to be designed. New pedagogic modules are to be explored and introduced. We have to work in a changed economic, social and political milieu. However, as Shakespeare observes, "Sweet are the uses of adversity", this crisis might as well give us the opportunity to improve and grow with a stronger will to emerge as a united force to discharge our duties towards man and society at large. We must be prepared to deal with this crisis in the educational front with new modes and means of teaching and learning. We must fight off this Covid-19 menace by maintaining personal and community health and hygiene, wearing mask and observing social distancing. Human civilization on this earth has never been a smooth journey; history tells us how different forces, calamities, and adversities threatened the very existence of human race over the ages; but, every time it is man that emerges victorious defeating and taming all such forces and moved ahead with new zeal and vigor. We are sure that this time also we shall overcome with deepest conviction in our heart and our will to move ahead.

*Vive la Karmashree Hiteswar Saikia College!*

**Dr. Sikhamoni Konwar**

**Principal**

Karmashree Hiteswar Saikia College  
Guwahati-22



## C O N T E N T S

	Page
1. About the college	4
2. Arts Stream	5
3. Admission Process	6
4. Fees Structure for BA Courses	7
5. College Library / Canteen	8
6. Students Union	9
7. Students Aid Fund	9
8. College Rules and Regulation	9
9. Identity Card	9
10. Guardian Participation	10
11. College Uniform (Arts & Commerce)	10
12. Scholarship, Awards & Incentives	10
13. Cells/ Units/ Committees	11-13
14. Co-Curricular Activities	
15. Adoption of Village	15
16. Administrative Staff	14
17. Faculty Profile	14-15
18. Commerce Stream	16-17
19. B.Com Course Structure	
20. Number of Seats (B.Com)	
21. B. Com. Fees Structure	
22. B.Com. Faculty Profile	18
23. Montessori Training Programme	20
24. Diploma in Computer Application	20
25. Beautician Course	20
26. Swayam	
27. KKHSOU Study Centre	21
28. KKHSOU Course/Courses FeesIDOL	21
29. Maha Vidyalaya Sangeet	21
30. College's Academic Calander, 2021-22	21





## About The College...

With the shift of the capital of Assam from Shillong to Dispur, the city of Guwahati witnessed tremendous growth of population and expansion. But the facilities for higher education still remained virtually limited as the existing colleges in the city failed to cater the need to accommodate a proportionately large number of students and as a result, many students found their doors closed to their aspirations of getting higher education.

The realisation of this fact and the deep understanding of the situation convinced Late Tholok Gogoi of the prospects of founding a college in 1988. He was the General Secretary' of the All Assam Other Backward Classes Association, the Mantri of the Assam Rastrabhasa Prachar Samittee and a devoted social worker all throughout his life. Politically a devoted socialist, socially christ to the people, late Gogoi started the college at the O.B.C. Complex Dispur.

But his dream-child was ailing from its very birth due to dire financial constraints and it could just make it bare existence till 1992 without the basic infrastructures of the land and building. Then like a saviour a man behind the scene appeared. He was none other than Late Hiteswar Saikia, the then Chief Minister of Assam. A man of the masses, Late Saikia was a versatile person and being an educationist himself in his early career as the Vice-Principal of Gargaon College, could realise the necessity

of establishing a college in the south-eastern part of the city. And therefore, he promptly allotted a plot of land to the college at Sixmile during his tenure as Chief Minister of Assam.

Subsequently a new Governing body was formed under the Presidentship of Dr. Herrio Prava Saikia an educationist and former Cabinet Minister of Assam. Under her able guidance, the college has been Progressing fast.

While the college has been marching with glory and pride, the family of Late Uma Charan Bania, Former Joint Commissioner, Sales Tax & Member of APSC, came forward with the proposal of building a state of the-art Library in his memory. Now the college can take the pride of having a well-equipped modern library named after him.

The college is renamed as Karmashree Hiteswar Saikia College, in the fond memory of the founder patron of the college and former Chief Minister of Assam Late Hiteswar Saikia, in public meeting held on 4th Jan., 2004, with eminent scholars, educationist, social workers, politicians and many other prominent citizens of greater Guwahati.

The college is, thus a fast growing Co-educational institution with Arts and Commerce Stream, located at an ideal place near Sixmile on the Panjabari Road, Guwahati-22. The atmosphere here is quiet, presenting a serene educational environment.



## ARTS STREAM

### BACHELOR OF ARTS :

The 3 years Bachelor of Arts (B.A.) course by Gauhati University comprises of altogether 6 final semester examinations. There are also 6 compulsory sessional examinations one in each semester. Only the students having the minimum attendance of 75% of the total classes held are eligible to sit in the final semester examinations. There is also provision of additional marks for attendance, i.e. 1 mark for 76% to 80%, 2 marks for 81% of 85%, 3 marks for 86% to 90% and 4 marks for 91% to 100% attendance as per G.U. guideline.

#### Programme Template: B.A. Honours

Semester	CORE COURSE (14)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Elective: Discipline Specific DSE (4)	Elective: Generic (GE) (4)
I	C1	(English/MIL Communication)/			GE-1
	C2	Environment Science			
II	C3	Environment Science/			GE-2
	C4	(English/MIL Communication)			
III	C5		SEC-1 (English)		GE-3
	C6				
	C7				
IV	C8		SEC-2		GE-4
	C9				
	C10				
V	C11				
	C12				
VI	C13			DSE-1	
				DSE-2	
				DSE-3	
	C14			DSE-4	

#### Programme Template: B.A. Regular

Semester	CORE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective (DSE) (4)	Generic Elective: (GE) (2)
I	English-1	(English/MIL Communication) & Environment Science			
	DSC-1A				
	DSC-2A				
II	English-2	(English/MIL Communication)			
	DSC-1B				
	DSC-2B				
III	MIL-1/Alt English-1		SEC-1		
	DSC-1C				
	DSC-2C				
IV	MIL-2/Alt English-2		SEC-2		
	DSC-1D				
	DSC-2D				
V			SEC-3	DSE-1 A	GE-1
				DSE-2 A	
VI			SEC-4	DSE-1 B	GE-2
				DSE-2 B	

#### Elective subjects offered (any two of the following)

- ◆ Economics /Elective Assamese
- ◆ Education /Psychology
- ◆ Elective Hindi
- ◆ Political Science /Geography
- ◆ History
- ◆ Philosophy

#### Honours Subjects :

A student is allowed to offer Honours in any one of the following subjects:

- ◆ Assamese
- ◆ Economics
- ◆ Education
- ◆ English
- ◆ Geography
- ◆ History
- ◆ Hindi
- ◆ Philosophy
- ◆ Political Science
- ◆ Psychology

**NUMBER OF  
MAXIMUM SEATS IN  
HONOURS SUBJECTS**

HONOURS SUBJECTS	Total No. of Seats
Assamese	30
Economics	30
Education	30
English	30
Geography	30
Hindi	30
History	30
Philosophy	30
Political Science	30
Psychology	30



**NUMBER OF MAXIMUM SEATS IN ELECTIVE GENERAL SUBJECTS**

GENERAL SUBJECTS	Total No. of Seats
Economics	120
Education	120
Elective Assamese	120
Geography	120
Hindi	120
History	120
Philosophy	120
Political Science	120
Psychology	120

**ADMISSION PROCESS :**

The entire admission process is to be carried out online for the academic session 2021-22

**B. A./B.Com**

The admission process to 1st Semester B. A./B.Com/BBA starts immediately after the declaration of Higher Secondary result. Admission to the college is made strictly on the basis of merit and is governed by the college admission rules.

The Final Merit list of the selected candidates for admission will be notified. However, the college authority has the discretionary power to deny admission to any student on grounds deemed necessary by the authority.

**Admission Rules:**

- 1) A candidate must upload the following documents at the time of admission.
  - (i) Original Mark Sheets, Admit Cards, Pass Certificate (H.S.L.C. & H.S.)
  - (ii) Three copies of recent passport size photographs.
  - (iii) The provisional/Original pass certificate from the head of institution last attended.
  - (iv) Original Caste certificate from the concerned authority. (For ST/SC/OBC/MOBC)
  - (v) Students from the Board /University other than SEBA & AHSEC/Gauhati University shall have to produce original Migration certificate.
  - (vi) Admission fees for self financing classes are to be paid through online transaction.
2. Admission Fees ones paid will not be refunded.
3. If a forged document is submitted by a candidate his/her admission will stand cancelled
4. G.U. Registration forms must be submitted within 10 days of the admission.
5. STUDENTS PURSUING PART TIME/FULL TIME JOB/OTHER COURSES OR ENGAGED IN ANY OTHER ACTIVITIES WILL NOT BE ALLOWED TO TAKE ADMISSION IN THE REGULAR COURSE OF THE COLLEGE



## FEE STRUCTURE FOR STUDENTS FROM OUTSIDE ASSAM (1st/3rd/5th Sem):

Sl. No.	Particulars	Amount in Rs.
1.	Admission fees	400.00
2.	Tuition fees	720.00
3.	Development fees	500.00
4.	Library fees	200.00
5.	Establishment fees	900.00
6.	Electricity fees	600.00
7.	Examination fees	200.00
8.	Student welfare fund	50.00
9.	Union, games, culture fees, festival etc.	600.00
10.	Magazine	150.00
11.	Identity Card	50.00
12.	Miscellaneous (contingency)	500.00
13.	Honours/ Major (where applicable)	220.00
14.	Practical fees	100.00
15.	N.S.S./Scout	30.00
16.	<b>G. U. fees</b>	
	(i) Enrolment/University Fees	620.00

### Grand Total :

B. A. Regular Course  
B. A. Honours Course

**Rs. 5620.00**  
**Rs. 5840.00**

Students from board other than AHSEC, have to produce a Migration Certificate at the time of admission and also obtained Eligibility Certificate from the AHSEC

**N.B. :-** The fees structure is subject to change as per G.U./ Govt. notification.

### Reservation :

The following is the percentage of Admission Reservation for different categories made as per the Reservation policy of the Government -

* SC -	- 7%	* Sports Persons	- 1%
* ST (Hills)	- 5%	(Sports recognised by	
* ST (Plain)	- 10%	IOA/SAI and represented at District	
* OBC/MOBC	- 15%	States/ National/	
* Differently Abled	- 2%	International level)	
* Freedom Fighter	- 2%	* NCC/Scouts & Guides/NSS	- 1%
		* Achievements in Cultural activities	- 1%



## COLLEGE LIBRARY

### Uma Charan Bania Memorial Library and Education Centre

The College library has adequate number of text books and reference materials which can be borrowed by students on production of identity card. A student can borrow two books at a time for 15 days. Books may be re-issued for another 15 days. A late fine of Rs. 2.00 shall be levied per day for 15 days and thereafter Rs. 5.00 per day till the date of return. The library remains open from 9.30 am to 4 pm in all working days. Books are issued from 10 to 3 pm. The college library has the internet facilities for students and for research purpose. The library is digitalised.



College Library

## COLLEGE AUDITORIUM:

The college has a well furnished state-of-the-art centrally Air conditioned auditorium with 483 sitting capacity.



## OPEN-AIR-STAGE:

The college has Kumud Ch. Deka Memorial open-air stage for holding the outdoor cultural and other functions of the college



## COLLEGE CANTEEN/ CAFETERIA:

The College has a well maintained canteen "Bohag" and a cafeteria Cafe Citian which are supervised by a canteen committee.





### STUDENTS' UNION

The College Students' Union is the general body of the students of the college. Its membership is compulsory for every student. The office bearers of the Union body are elected annually.

### STUDENT'S AID FUND

The meritorious poor students of the college will be provided with financial assistance from this fund. There is a Students Aid Fund Committee under the presidentship of the Principal to decide grants to deserving students. Such assistance is subject to the availability of fund.

### COLLEGE RULES AND REGULATIONS

1. The college lays great emphasis on discipline and character building of the students. A student, if found guilty of disobeying college rules, will have to face strict disciplinary action which includes expelling from the college/rusticated for a period/debarred from appearing in any examination for one or more years etc. Such disciplinary action will be decided by the Disciplinary Committee headed by the Principal and her decision shall be final in all such matters.
2. All forms of ragging in the college campus are strictly prohibited. Any one found indulging in ragging will be firmly dealt with disciplinary action.
3. Any violation of college rules, unsatisfactory progress, irregular attendance, non clearance of college dues, discourtesy to faculty members in any form, adoption of unfair means during examination will be dealt strictly.
4. Any notice desired to be put up or circulated to students in the college campus will require the prior approval of the college authority.
5. Use of mobile phone in the class room is strictly prohibited.
6. Students who do not attend atleast 75% of total classes held in an academic year are not allowed to appear in any examination. This applies to all the subjects both Major & General.
7. Students must attend all the sessional examinations failing which he/she shall not be allowed to appear in G.U. Final Examination.
8. Students along with their Parents/Guardians are requested to be present in the Orientation Day that is to be observed on the 1st day of the new session.
9. The course of study in the college is full time course. So, no students is allowed to pursue any other course of study simultaneously in another institution.
10. The college is a tobacco free zone. Use of tobacco in the college premises is strictly prohibited
11. **It is compulsory for all students to wear mask inside the college campus and wash hands before entering the college building in view of the present Covid-19 pandemic situation.**

### IDENTITY CARDS

A non-transferable identity Card will be issued to every student at the time of admission. The students are required to keep the identity cards with them during college hours and have to be produced whenever demanded for. Identity cards are issued annually



### GUARDIAN PARTICIPATION

All guardians should keep contact with the Principal and keep track of the academic progress of their wards. Constructive suggestions from the guardians are most welcome at any time, and they are requested to attend parent-teacher meet organised by every department of the college from time to time.



## COLLEGE UNIFORM

College uniform is compulsory for all students. Students are directed to maintain decency in their attire.

### ARTS

#### FOR GIRLS :

1. Pator Mekhela, white yellow border Chaddar, Lemon yellow Blouse.

OR

2. Lemon yellow salwar, knee length Kameez and white Dupatta with yellow piping in the border.

#### FOR BOYS :

1. White shirt
2. Steel grey Trousers

### IN WINTER

#### FOR GIRLS :

1. Black Colour Sweater

#### FOR BOYS :

1. Black Colour Sweater

### COMMERCE

#### FOR GIRLS :

1. Lemon yellow and white stripe knee length kameez, white salwar suits, white dupatta

#### FOR BOYS :

1. Steel grey trousers and blue and lemon yellow stripe shirt.

### IN WINTER

#### FOR GIRLS :

1. Black Cardigen/Sweater

#### FOR BOYS :

1. Black Colour Sweater

### NOTE :

1. No leggings or churidars will be allowed.
2. No student is allowed to enter the college campus without wearing uniform during college hours and any function in the college campus.
3. To maintain uniformity of the colours of the uniforms, students must collect the materials from the authorised firm approved by the college authority.

## SCHOLARSHIP, AWARDS AND INCENTIVES

1. The college gives **Bikhex Xeuwa Bota** in every two years to person who contributes significantly to the welfare of man and society at large. *The Bota* (award) consists of a citation, a gamosa and a token of cash amount.
2. **Dandeswar Gogoi Memorial Scholarship** of Rs. 1,500/- (Rupees one thousand five hundred only) along with a certificate of merit is awarded to the student securing highest marks in the 6th Semester Final Examination from the College.
3. **Harmohan Borkakoti Memorial Award** for Rs. 5000/- (Rupees Five thousand only) and a medal is given to student who secures highest marks in Major subject in B.A. 6th Semester Final Examination.
4. **Dhitumoni Talukdar Memorial Award** of Rs. 1500/- (Rupees Fifteen Hundred only) along with certificate of merit is awarded to the student securing highest grade (CGPA 8 and above) in Education Major in the B.A. 6th Semester Final Examination.



## Cells/Units/Committees

### COMMITTEES AND CELLS

The college has various committees and cells to deal with various issues related to the welfare for the college fraternity :

#### INTERNAL QUALITY ASSURANCE CELL (IQAC):

The college has Internal Quality Assurance cell to constantly monitor and upgrade the entire academic and other activities of the college. Dr. Ranjan Kumar Bhatta, is the co-ordination of IQAC.



#### SCOUT & GUIDE AND NSS

The College Has a Scout & Guide unit under trained officers. Moreover the college has an NSS (National Service Scheme) unit which has been very activity involved in various social service activities like voluntary blood donation, tree plantation, Swachh Bharat Abhiyan etc.

#### RED RIBBON CLUB (RRC)

The College has got a Red Ribbon Club (RRC), under Assam State AIDS Control Society, Khanapara, Guwahati-22, which aims at harnessing the potential of the youth by equipping them with corrected information on HIV/AIDS Prevention, Care, Support and Treatment. It also aims in building their capabilities as peer educators in spreading messages on positive health behaviour in an enabling environment and increasing voluntary blood donation among youth. All the students are eligible to be member of the Red Ribbon Club.

#### MORAL AND SPIRITUAL STUDY CIRCLE

Keeping in view of the moral and spiritual

degradation of the present day world, the college has opened a Moral and Spiritual Study Circle on 18th August 2012. The circle is headed by Dr. Amburam Gogoi (President), Dr. Sikhamoni Konwar (Working President) , Asstt. Prof. Nurul Islam (Secretary). This is the first registered organization of its kind in any other colleges in Assam. The circle has been constantly working on the uplift and spread of the moral and spiritual values among the students. It conducts classes and workshops on every saturday.

#### CAMPUS RECRUITMENT

The college has campus recruitment cell to generate employment opportunity for the students of the college. The cell in different companies and business houses for conducting in campus selection of employees for their respective organisations.

#### CAREER AND COUNSELLING CELL

A career and counselling cell has been established offering career counselling to students and guiding the young minds by helping the students to understand their strength by providing them with requisite information of the emerging trends in different fields



#### STUDENTS' FEED BACK

Students' feed-back on teaching and learning, the conduct of courses and other related affairs are discussed for improvement of academic environment of the college.

Some other important committees and cells

#### REGULAR ACTIVITIES

1. Academic Committee
2. Admission Committee
3. Anti Ragging Committee



4. Anti Sexual Harrassment Committee
5. Construction Committee
6. Disciplinary Committee
7. Extension and Education Cell
8. Grievance Redressal Cell.
9. Library Committee
10. Prospectus Committee
11. Poor Student Fund Committee
12. Women Study Circle
13. Career Guidance Cell
14. Class Routine Preparation Committee
15. Canteen Committee
16. Student Grievances Cell.

### MEMORIAL LECTURES AND SEMINARS

Lectures and Seminars are held in the college regularly. Karmashree Hiteswar Saikia and Uma Charan Bania Memorial Lecture are held annually on 22nd April and 13th September respectively. Besides, Departmental Seminars and Lctures are also held regularly.

### BAKHOR THE COLLEGE MAGAZINE

The college has an annually published magazine named "Bakhor". The magazine is the platform for facilitating the budding writers of the college. In addition to that, it is also designed so as to reflect the intellectual and creative resources of the college fraternity

### THE REFLEXION : THE COLLEGE YEARLY NEWS BULLETIN

The college has a news bulletin, *The Reflexion*, which reflects all the facets of life in the college, such as new courses introduced, the seminars, workshops held in the college, visits of dignitaries, the activities and achievements of students and teachers in academic and other fields which have lent distinction to the institution. The bulletin has been being published in every academic year since 2011.

### FIELD TRIP/EXCURSION

Every department organises educational field trip and excursions to places of academic importance for gathering practical knowledge,

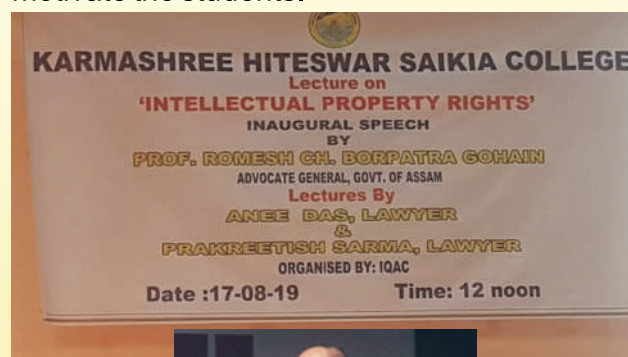
experience and exposure. Excursion help in building friendly relationship between teachers and students which is an essential condition for a healthy teaching and learning process.



Students and teachers in field-trip

### INVITED TALK/LECTURE

Each department arranges invited talk as part of extension programme by inviting resource persons from other institutions to develop a cordial friendly relationship and knowledge pursuit among the higher education institutions in the state on relevant topics to encourage and motivate the students.







## CO-CURRICULAR ACTIVITIES :

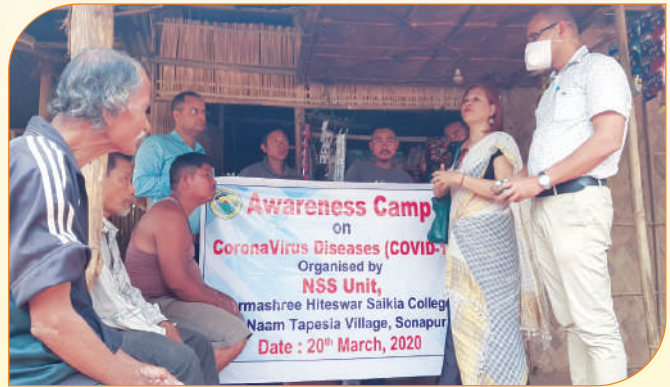
To promote and mould the inner potentialities of the students, co-curricular activities are undertaken by the institution.



Cultural Rally

## ADOPTION OF VILLAGE :

As part of the extension programme of our college fraternity, the college adopted a village under Dimoria Development Block located about 15 kilometers from the college campus. The village named Nam Tepesia is ideally located in the midst of the green valleys with 300 households mostly belonging to the Karbi Community. The people are mostly farmer. The college has already carried out various programmes phase-wise for the overall growth of the village. The NSS wing of the college has taken initiative and has organised various programmes in the village.



## ADMINISTRATIVE STAFF

Dr. Sikhamoni Konwar	M.A., Ph.D	Principal & Secretary
Dr. Mowsumee Bordoloi Hazarika	M.A., Ph.D, CW & TS (GU)	Vice-Principal

## FACULTY PROFILE

### DEPARTMENT OF ASSAMESE

1. Dr. Mowsumee Bordoloi Hazarika, HOD	M.A., Ph.D, CW & TS (GU)
2. Dr. Kanan Medhi	M.A., Ph.D
3. Mr. Biju Rajkhowa	M.A., B.Ed.
4. Mr. Diganta Sarma	M.A., M. Phil

### DEPARTMENT OF ECONOMICS

1. Dr. Madhurya Chetia, HOD	M.A., M.Phil. Ph.D
2. Mrs Indrani Gogoi	M.A., M.Phil. B.MUS (Vocal)
3. Mrs Indrani Kalita Choudhury	M.A., M.Phil. B.Ed., M.P.S.

### DEPARTMENT OF EDUCATION

1. Dr. Saswoti Baruah Bhuyan, HOD	M.A., B.Ed., Ph.D
2. Dr. Tasrina Hussain	M.A., B.Ed., Ph.D
3. Dr. Daisy Nath Choudhury	M.A., B.Ed., Ph.D

### DEPARTMENT OF ENGLISH

1. Dr. Ranjan Kr. Bhatta, HOD	M.A., M. Phil., Ph.D
2. Dr. Anup Kr. Deka	M.A., M. Phil., Ph.D, P.G.C.T.E. (CIEFL)
3. Mrs. Alpana Dutta Deka	M.A. B.Ed. (Asstt Co-ordinator KKHSOU/IDOL)

### DEPARTMENT OF HISTORY

1. Dr. Kashmiree Gogoi Baruah, HOD	M.A., M. Phil., Ph.D
2. Dr. Binita Pegu	M.A., M. Phil., Ph.D

### DEPARTMENT OF PHILOSOPHY

1. Dr. Nurul Islam, HOD	M.A., M. Phil., Ph.D
2. Dr. Marami Choudhury	M.A., Ph.D
3. MD. Rajab Ali	M.A. M. Phil.

### DEPARTMENT OF POLITICAL SCIENCE

1. Dr. Faraz Ali Ahmed, HOD	M.A., M. Phil., Ph.D
2. Dr. Mrinmoyee Baruah	M.A., Ph.D
3. Ms. Nabanita Das	M.A.





#### DEPARTMENT OF PSYCHOLOGY

- |                                  |                   |
|----------------------------------|-------------------|
| 1. Dr. Hemasree K. Talukdar, HOD | M.A., B.Ed, Ph.D  |
| 2. Dr. Rupali Sen Deka           | M.A., M.Ed., Ph.D |
| 3. Mrs. Manjita Lahkar           | M.A.              |

#### DEPARTMENT OF GEOGRAPHY

- |                             |      |
|-----------------------------|------|
| 1. Mr. Bhasyajyoti Talukdar | M.A. |
| 2. Ms Mainu Tumung          | M.A. |

#### DEPARTMENT OF HINDI

- |                       |      |
|-----------------------|------|
| 1. Ms. Santona Borah  | M.A. |
| 2. Mr. Ricky Bordoloi | M.A. |

#### ENVIRONMENTAL STUDIES

- |                          |       |
|--------------------------|-------|
| 1. Ms. Hemangini Baishya | M,Sc. |
|--------------------------|-------|

#### LIBRARY STAFF :

##### Librarian

- |                    |                     |
|--------------------|---------------------|
| 1. Mrs. Gitika Das | M. L.I.Sc., M.Phil. |
|--------------------|---------------------|

##### Library Assistant

- |                     |      |
|---------------------|------|
| 3. Mrs. Rita Gohain | B.A. |
|---------------------|------|

#### OFFICE STAFF :

##### Senior Asstt.

- |                               |      |
|-------------------------------|------|
| 1. Mrs. Anamika Gogoi Dowarah | M.A. |
| 2. Mrs. Prodip Chand Singha   | B.A. |

##### Junior Asstt.

- |                                |                          |
|--------------------------------|--------------------------|
| 3. Mrs. Madhurima Chetia Gogoi | B.A.                     |
| 4. Mr. Asraful Ahmed           | M.Com                    |
| 5. Mr. Diganta Kr. Sarma       | B.A.                     |
| 6. Nabajyoti Das               | B.Com. (Commerce Stream) |

#### GRADE IV STAFF :

- |                                 |
|---------------------------------|
| 1. Smt. Moti Talukdar           |
| 2. Sri Bhupen Deka              |
| 3. Sri Niran Neog               |
| 4. Sri Ramani Mudiar            |
| 5. Sri Bhagya Rahang            |
| 6. Sri Ataur Ali                |
| 7. Raju Rabha (Night Chowkidar) |

## COMMERCE STREAM

### Advisors

**Prof. Devadas Bharali**, M.Com, LLB, Ph.D

Former Dean, Faculty of Commerce, Gauhati University

**Dr. Sunil Kumar Saikia**, Former Director, IIE, Guwahati,

### B. COM. COURSE STRUCTURE 2021-22

#### FIRST / SECOND SEMESTER

Kindly visit **GAUHATI UNIVERSITY** website : [www.gauhati.ac.in](http://www.gauhati.ac.in) for detail

B. Com. (Hons.): Three-Year (6-Semester) CBCS Programme		
Course Structure		
Semester I		
ENG-AE-1014	Business Communication/MIL	Ability-Enhancement Compulsory Course (AECC) -1
COM-HC-1026	Financial Accounting	Core Course C -1
COM-HC-1036	Business Law	Core Course C -2
COM-GE-1046(A)/ COM-GE-1046(B)	Micro Economics/ Investing in Stock Markets	Generic Elective (GE) -1 Generic Elective (GE) -1
Semester II		
ENV-AE-2014	Environmental Studies	Ability-Enhancement Compulsory Course (AECC) -2
COM-HC-2026	Corporate Accounting	Core Course C -3
COM-HC-2036	Corporate Laws	Core Course C -4
COM-GE-2046(A)/ COM-GE-2046(B)	Macro Economics/ Insurance & Risk Management	Generic Elective (GE) -2 Generic Elective (GE) -2

B. Com. : Three-Year (6-Semester) CBCS Programme		
Programme Structure (Regular Course)		
Course No.	Course Title	Course Type
Semester I		
BCM-AE-1014	Business Communication	Ability-Enhancement Compulsory Course (AECC)-1
COM-RC-1026	Financial Accounting	Core Course C-1
COM-RC-1036	Business Organisation and Management	Core Course C-2
	English Language	Language-1
Semester II		
ENV-AE-2014	Environmental Studies	Ability-Enhancement Compulsory Course (AECC)-2
COM-RC-2026	Business Law	Core Course C-3
COM-RC-2036	Business Mathematics and Statistics	Core Course C-4
	Hindi/ Modern Indian Language	Language-2

### HONOURS SUBJECTS

Accountancy

Management

Finance

### ELECTIVE SUBJECTS

Economics

Insurance

Mathematics

Statistics

Accountancy

Management

Finance

**NUMBER OF  
MAXIMUM SEATS IN  
HONOURS SUBJECTS**

HONOURS SUBJECTS	
Honours Subject	Total Seat
Accountancy	50
Management	50
Finance	50

Elective Regular Course	Total Seat
Accountancy	70
Management	70
Finance	70
Statistic	70
Mathematics	70
Insurance	70
Economics	70



## B. COM. FEES STRUCTURE

Sl. No.	Particulars	Amount
1.	Admission fees	1000.00
2.	Tuition fees	1500.00
3.	Development fees	700.00
4.	Library fees	300.00
5.	Caution money	50.00
6.	Establishment fees	1000.00
7.	Electricity fees	400.00
8.	Examination fees	400.00
9.	Student welfare fund	100.00
10.	Union, games, culture fees etc.	600.00
11.	Magazine	100.00
12.	Identity Card	200.00
13.	Scouts and Guides (Where applicable)	20.00
14.	Festival fees	100.00
15.	Honours/Major (Where applicable)	700.00
16.	Faculty Development	700.00
17.	Renewal Fees	1500.00
18.	Project fees* (Where applicable)	500.00
19.	N.S.S. (Where applicable)	20.00
20.	Miscellaneous	100.00
21.	<b>G. U. fees</b>	
	(i) Registration & OMR Form	410.00
	(ii) Enrolment	220.00
	(iii) Migration from other states*	1660.00
	(iv) Eligibility Form	10.00
	<b>Grand Total</b>	<b>12,290.00</b>

\* : Practical fees (Project) is for 3rd & 6th Semester only.

### Grand Total :

B.Com pass course : Rs. 11,590/-  
 B.Com 1<sup>st</sup> year major course : Rs. 12,290/-

\*( Migration fees applicable as per G. U. fees.)

Student from Board or Universities other than AHSEC, G.U. and D.U. have to produce a Migration Certificate at the time of admission and also then have to obtain an Eligibility Certificate from the AHSEC G.U.

N.B: The fee structure may change as per G.U. notification. All students of B. Com have to Pay Rs. 500 as renewal fee for every alternate semester and have to take admission in 1st, 3rd and 5th semester. It is compulsory for all students to maintain at least 75% attendance of the total classes held in each semester.



## FACULTY PROFILE

### ACCOUNTANCY :

- |                        |        |
|------------------------|--------|
| 1. Mr. Kallol Das      | M.Com  |
| 2. Ms. Ijegalakbe Jeme | M. Com |

### MANAGEMENT :

- |                      |        |
|----------------------|--------|
| 1. Ms. Sikha Das     | M.Com. |
| 2. Ms. Barsha Sarkar | M. Com |

### FINANCE :

- |                       |        |
|-----------------------|--------|
| 1. Mrs. Susmita Sarma | M. Com |
| 2. Ms. Juri Barman    | M.Com. |

### MATHEMATICS :

- |                            |       |
|----------------------------|-------|
| 1. Md. Abul Hussain Chitti | M.Sc. |
|----------------------------|-------|

### ECONOMICS :

- |                      |      |
|----------------------|------|
| 1. Ms. Ishanu Kalita | M.A. |
|----------------------|------|

### ENGLISH :

- |                        |      |
|------------------------|------|
| 1. Mrs. Alpana D. Deka | M.A. |
|------------------------|------|

### ASSAMESE:

- |                            |      |
|----------------------------|------|
| 1. Mrs. Mayuri B. Rajkhowa | M.A. |
|----------------------------|------|

### HINDI

- |                      |      |
|----------------------|------|
| 1. Ms. Santana Borah | M.A. |
|----------------------|------|

### ENVIRONMENTAL SCIENCE

- |                          |        |
|--------------------------|--------|
| 1. Ms. Hemangini Baishya | M. Sc. |
|--------------------------|--------|

### INFORMATION TECHNOLOGY

- |                       |          |
|-----------------------|----------|
| 1. Mr. Prasenjit Paul | M. C. A. |
|-----------------------|----------|

### MONTESSORI TRAINING PROGRAMME

The College has a self financed six months Montessori Teachers' Training Programme (Diploma Course) for the students who aspires to be a teacher in the Montessori School. The course will also equip an individual with professional knowledge and efficiency to open a new venture in this direction. The course will be supervised by experienced college teachers to upgrade the academic, creative and aesthetic dimensions of the students.

For detail contact Education Dept. of the college.

Phone No : 98640 - 71762  
98642 - 05146  
98640 - 76122

### DIPLOMA IN COMPUTER APPLICATION (DCA)

The college has six-months Diploma Course in Computer Application to impart computer education to the students along with there regular degree course.

For detail contact Dr. Anup Kr. Deka, Asst. Professor and Rajab Ali, Asst. Professor.

Phone : 98640 - 11063  
75788 - 33854

### BEAUTICIAN COURSE

The College has been successfully conducting three months Certificate Beautician Course to facilitate the students of the college with professional training along with their regular degree course so that they can be self-employed and financially independent.

For detail, contact Dept. of Education of the college.

Phone : 98640 - 71762  
98642 - 05146  
98640 - 76122

### SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds)

SWAYAM is a learning programme initiated by the Government of India. It is designed on the basis of the three primary principals of education policy viz, access, equity and quality to be imparted by Moocs (Massive Open Online Courses). The college is facilitating the students to get access to Moocs. Dr. Anup Kumar Deka, Asst. Professor, Dept of English is the SWAYAM mentor of the College.



## STUDY CENTRE OF KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY (K.K.H.S.O.U.)

### Courses Offered :

1. Bachelor of Arts (B.A.) Major and Pass course)
2. Bachelor of Commerce (B.Com)
3. Bachelor of Mass Communication (BMC)
4. M.A. Course in Assamese, Sociology, English, Political Science

### Diploma Course

5. DJMC (Journalism and Mass Communication)
6. DCWE (Creative Writing in English)

**Contact Nos. of co-ordinators : 9864011063/9957999346**

## IDOL

### THE INSTITUTE OF DISTANCE AND OPEN LEARNING (IDOL), G.U.

IDOL strives to accommodate the students who cannot enroll in the conventional system of higher education due to various factors like limited number of seats & livelihood compulsion. The Institute will always stand by you & provide all necessary support with its motto "Quality higher education for all".

The syllabus and the curriculum for the distance mode courses will be the same as those for the regular courses of B.A., B. Com & M.A. under G.U.

Students have to appear for the end semester examination for those courses offered under IDOL along with the regular candidates in their respective colleges. Question papers & syllabus will be the same as those for the regular courses.

**Admission : As per G. U. (IDOL) Notification**

**Course Fees (excluding the examination fees) : As per G. U. (IDOL) Notification**

#### 1. B.A.

Student can pursue B.A. (General course) in the following subjects-

- |                               |                |             |
|-------------------------------|----------------|-------------|
| ◆ MIL (Assamese, Alt.English) | Bodo, Bengali  | ◆ Economics |
| ◆ English                     | ◆ Pol. Science | ◆ Education |
| ◆ Philosophy                  | ◆ History      | ◆ ASL       |

#### 2. B.Com

#### 3. M.A.

- |                     |             |              |           |
|---------------------|-------------|--------------|-----------|
| ◆ Assamese          | ◆ English   | ◆ Economics  | ◆ History |
| ◆ Political Science | ◆ Education | ◆ Philosophy |           |

#### 4. M.Com

#### 5. MCJ

#### 6. Diploma Courses

*For more Details Contact :*

**Phone No.: 98540-20026/91074-74172**



## মহাবিদ্যালয় সংগীত

আমি কৰ্মশ্ৰীয়া  
সূৰ্য্যৰ পিনে চাই আগবাঢ়ি যাম  
চকুত আমাৰ নতুন সপোন  
জীৱন কৰিম মহীয়ান।।

আত্মবিশ্বাস সাহসেৰে  
নিৰাশাৰ ডাৱৰ ফালি ফালি যাম  
অমৰ প্ৰতিজ্ঞা হাতে হাতে  
আমিয়েই জীৱনৰ জয়গান গাম  
আমি আজি কৰিছোঁ অঙ্গীকাৰ  
পাহাৰ ভৈয়ামক একে কৰাৰ  
দুখৰ ইতিহাস মচি যাম  
আমি কৰ্মশ্ৰীয়া।।

জ্ঞানৰ জ্যোতিৰে পথ পোহৰাই  
দূৰন্ত গতিৰে আগুৱাই যাম  
যুঁজি যুঁজি যাম দৃঢ়তাৰে  
আতঁৰাম সমাজৰ য'ত অন্যায়  
নিশাৰ শেষৰ ৰাঙলি আকাশ  
লক্ষ্যস্থান যে আমাৰ  
য'ত গাম মানুহৰ গান  
আমি কৰ্মশ্ৰীয়া।।

কথা : অৰূপ দত্ত  
সুৰ : ইন্দ্ৰানী গগৈ পানীফুকন

**College's Academic Calendar, 2021-22**  
(Please visit Gauhati University website)